

Minutes – Open Agenda

- What:** Minutes of a Meeting of Board of Directors
- Where:** Waitawa Board Room, Level 7, 21 Pitt Street
- When:** Friday 27 May 2011, 8.15am
- Who attended:** David McConnell (Chair)
Peter Drummond (Deputy Chair)
John Law
Norm Thompson
Franceska Banga
Richard Jeffery
- Apologies:** Vivien Bridgwater
- In Attendance:** Michael Redman (Chief Executive)
Grant Jenkins (Manager Corporate Services & Minute Taker)
James Robinson (Manager, Operational Strategy)
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Background

- A. David McConnell has been appointed as Chairperson and nominated Peter Drummond to act in this capacity for the meeting.
- B. It was noted that a quorum of directors was present and that each director had been given proper notice of the meeting, agenda and draft recommendations pertaining to agenda items.

General Business

David McConnell was absent for the first part of the meeting. Peter Drummond as Deputy Chair acted as Chair for the Open Agenda meeting.

Meeting was declared open by the Chair at 8.15am.

No members of the public or media were present at the meeting.

David McConnell joined the meeting at 9.25am.

Agenda Items & Resolutions

1. Apologies

Received from Vivien Bridgwater.

2. April Minutes:

- (i) Grant Jenkins handed Directors a copy of the additional minute relating to a matter discussed over e-mail, dated 20 May 2011.
- (ii) In relation to the recommendations within the report around the minutes of the April meeting, the Board resolved that:
 - a) **The Open minutes of the ATEED meeting held on 29 April 2011 to be confirmed as a true and correct record.**
 - b) **The minute of the matter considered by the Board over e-mail, dated 20 May 2011, be confirmed as a true and correct record.**

Moved: Norm Thompson
Seconded: Richard Jeffery
Vote: Carried unanimously

3. Register of Directors Interests:

- (i) Amendments were received from Peter Drummond and Francesca Banga.

4. Chief Executive Activity Report:

- (i) The CE spoke briefly to the report and then took questions from Directors.
- (ii) Discussion occurred around the role and remit of community events within Auckland Council vs that of ATEED.
- (iii) Questions were answered with respect to the financial report. Grant Jenkins confirmed that the business was on track to meet the forecast tabled at the April Board meeting.
- (iv) In relation to the recommendations within the report around the Chief Executive Activity report, the Board resolved that:

a) **The report be received.**

Moved: Norm Thompson
Seconded: Francesca Banga
Vote: Carried unanimously

5. Quarterly Report for January – March 2011:

- (i) The CE spoke briefly to the report.
- (ii) Directors discussed the Big Screen project, its current status and the likelihood of proceeding.
- (iii) It was requested that some of the economic outcomes be highlighted more prominently in the Executive Summary of the report to Council.

(iv) In relation to the recommendations within the report around the quarterly report for January – March 2011, the Board resolved that:

a) **The report be received.**

b) **The ATEED Quarterly Report for the period to January – March 2011 be approved for amendment as discussed and then delivery to the Auckland Council Accountability and Performance Committee.**

Moved: Peter Drummond
Seconded: Franceska Banga
Vote: Carried unanimously

6. **Auckland Unleashed Priorities:**

- (i) James Robinson was introduced by the Chief Executive and spoke briefly to the report.
- (ii) The Board discussed the priorities for Auckland.
- (iii) It was noted that there may be an opportunity to present ATEED's priorities to a workshop at Council in June.
- (iv) In relation to the recommendations within the report around the Auckland unleashed priorities, the Board resolved that:

a) **The report be received.**

b) **The strategic priorities outlined in this report together with Director's feedback be represented to Auckland Council as ATEED's areas of key priority arising from Auckland Unleashed, The Auckland Plan Discussion Document.**

Moved: John Law
Seconded: Norm Thompson
Vote: Carried unanimously

The Chairperson declared the open meeting closed at 9.20am.

SIGNED by the Chairperson as an accurate record of the meeting:

Chairman

Date