

# Minutes – Open Agenda

- What:** Minutes of a Meeting of Board of Directors
- Where:** The Gulf Boardroom, Level 8, ATEED Central Office,  
139 Quay Street, Auckland
- When:** Friday, 24 August 2012, 8.00am
- Who attended:** David McConnell (Chair)  
Norm Thompson (Deputy Chair)  
Richard Jeffery  
Simon Tucker  
Franceska Banga  
Vivien Bridgwater  
Andy Higgs
- In Attendance:** Brett O’Riley (Chief Executive)  
Martin Fairweather (General Manager Planning & Performance) for Item 6,  
from 8.15am until 8.20am  
Clyde Rogers (General Manager Business and Sector Development) for Item  
6, from 8.15am until 8.20am  
Jennah Wootten (Acting General Manager Destination, Attraction &  
Commercial Partnerships and Major Events) for Item 6, from 8.15am until  
8.20am  
James Robinson (Manager, Operational Strategy & Planning) for Item 6, from  
8.15am until 8.20am  
Joshua Ong (Board Secretary)
- Public & Media  
Attendance** N/A
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## Background

- A. David McConnell has been appointed as Chairperson and acted in the capacity of Chairperson for the meeting.
- B. It was noted that a quorum of directors was present and that each director had been given proper notice of the meeting, agenda and draft recommendations pertaining to agenda items.

## General Business

David McConnell declared the meeting open at 8.00am.

## Agenda Items & Resolutions

### 1. Apologies

No apologies were received.

### 2. 27 July 2012 & 13 August 2012 Extra-Ordinary Meeting Minutes:

- (i) In relation to the recommendations within the report around the Open Minutes of the 27 July 2012 meeting, the Board resolved that:

**Moved:** Simon Tucker  
**Seconded:** Franceska Banga

1. **The open minutes of the ATEED meeting held on 27 July 2012 to be confirmed as a true and correct record.**

**CARRIED**

- (i) In relation to the recommendations within the report around the Open Minutes of the 13 August 2012 Extra-Ordinary meeting, the Board resolved that:

**Moved:** Norm Thompson  
**Seconded:** Richard Jeffery

1. **The open minutes of the Extra-Ordinary ATEED meeting held on 13 August 2012 to be confirmed as a true and correct record.**

**CARRIED**

### 3. Register of Directors Interests:

- (i) No amendments were received.

### 4. Chief Executive's Activity Report:

- (i) In relation to the recommendations within the report around the Chief Executive's Activity report, the Board resolved that:

**Moved:** Vivien Bridgwater  
**Seconded:** Andy Higgs

1. **The report be received.**

**CARRIED**

## 5. Local Board Engagement Plan

- (i) In relation to the recommendations within the report around the Local Board Engagement Plan, the Board resolved that:

**Moved:** Richard Jeffery  
**Seconded:** Simon Tucker

1. The report be received; and
2. The Board approves the ATEED Local Board Engagement Plan 2012-2013.

**CARRIED**

## 6. Fourth Quarter Report to Auckland Council

- (i) The Board invited Martin Fairweather, General Manager Planning & Performance, Clyde Rogers, General Manager Business and Sector Development, Jennah Wootten, Acting General Manager Destination, Attraction & Commercial Partnerships and Major Events and James Robinson, Manager, Operational Strategy & Planning to speak to the report and respond to questions from the Board;
- (ii) The Board suggested amendments to the comments relating to the Wynyard Quarter; and
- (iii) In relation to the recommendations within the report around the Fourth Quarter Report to Auckland Council, the Board resolved that:

**Moved:** David McConnell  
**Seconded:** Franceska Banga

1. The report be received; and
2. The Quarterly Report for the period ending June 2012 be approved for delivery to Auckland Council, subject to the suggested amendments in (ii).

**CARRIED**

### Action Points

Management to amend the comments relating to the Wynyard Quarter prior to delivery of the Fourth Quarter Report to Auckland Council.

**7. New Zealand Food Innovation Auckland Ltd (NZFIA) – Annual Report**

- (i) In relation to the recommendations within the report around the NZFIA Annual Report, the Board resolved that:

**Moved:** David McConnell  
**Seconded:** Simon Tucker

1. The report be received;
2. The Board acknowledge receipt of the audited Annual Report of NZFIA for the year ending 30 June 2012; and
3. The Board ask NZFIA to advise ATEED management when the public meeting related to the Annual Report and required under the Local Government (Auckland Council) Act 2009, has been held.

**CARRIED**

The Chairperson declared the open meeting closed at 8.30am.

**SIGNED** by the Chairperson as an accurate record of the meeting:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

**Summary of Management Actions:**

- Management to amend the comments relating to the Wynyard Quarter prior to delivery of the Fourth Quarter Report to Auckland Council.