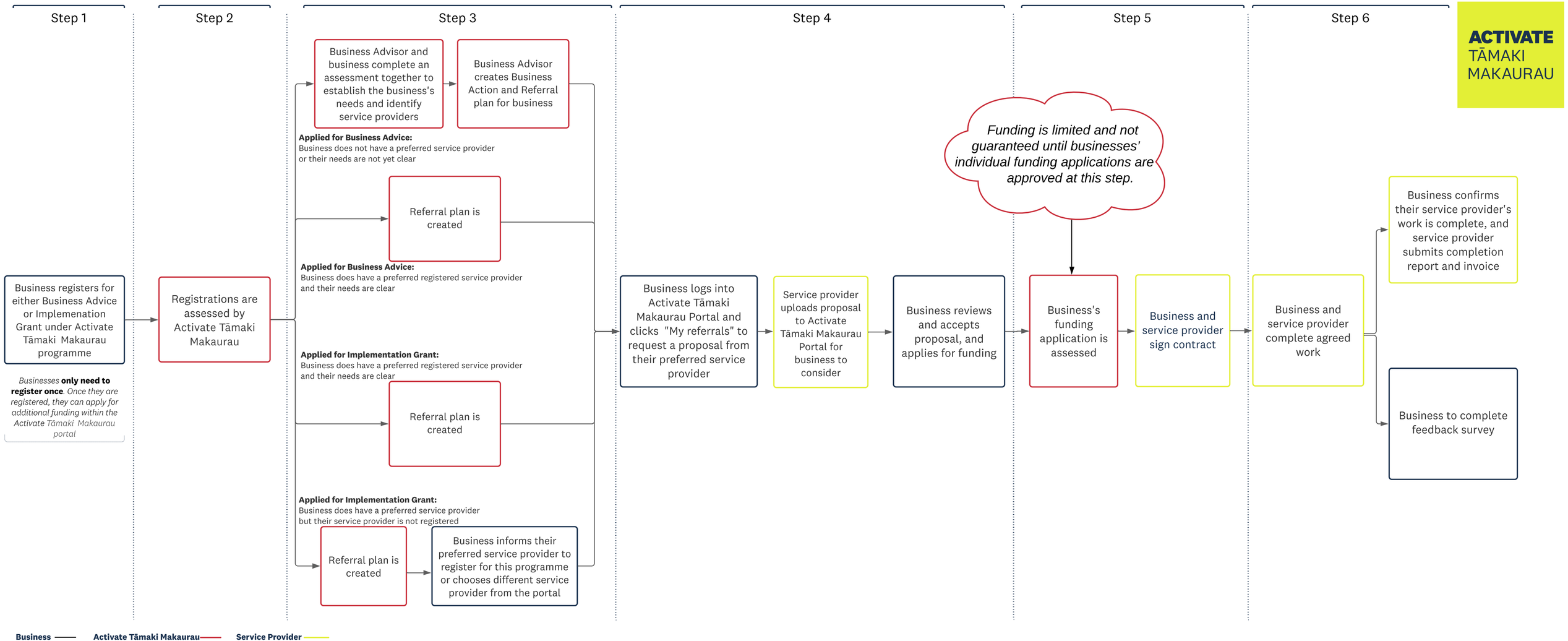
Step 1
Step 2
Step 3
Step 4
Step 5
Step 6
ACTIVATE TĀMAKI MAKAURAU
Business registers for either Business Advice or Implemenation Grant under Activate Tāmaki Makaurau programme
Businesses only need to register once. Once they are registered, they can apply for additional funding within the Activate Tāmaki Makaurau portal
Registrations are assessed by Activate Tāmaki Makaurau
Business Advisor and business complete an assessment together to establish the business's needs and identify service providers
Business Advisor creates Business Action and Referral plan for business
Applied for Business Advice:
Business does not have a preferred service provider or their needs are not yet clear
Referral plan is created
Applied for Business Advice:
Business does have a preferred registered service provider and their needs are clear
Applied for Implementation Grant:
Business does have a preferred registered service provider and their needs are clear
Referral plan is created
Applied for Implementation Grant:
Business does have a preferred service provider but their service provider is not registered
Referral plan is created
Business informs their preferred service provider to register for this programme or chooses different service provider from the portal
Business logs into Activate Tāmaki Makaurau Portal and clicks "My referrals" to request a proposal from their preferred service provider
Service provider uploads proposal to Activate Tāmaki Makaurau Portal for business to consider
Business reviews and accepts proposal, and applies for funding
Funding is limited and not guaranteed until businesses' individual funding applications are approved at this step.
Business's funding application is assessed
Business and service provider sign contract
Business and service provider complete agreed work
Business confirms their service provider's work is complete, and service provider submits completion report and invoice
Business to complete feedback survey
Business
Activate Tāmaki Makaurau
Service Provider