

## BOARD MINUTES

<b>What:</b>	Minutes of a Meeting of Board of Directors of Auckland Tourism Events and Economic Development Limited
<b>Where:</b>	Gulf Boardroom, ATEED Central Office, Level 8, 139 Quay Street
<b>When:</b>	Friday, 18 September 2015 at 12.20pm
<b>Directors:</b>	David McConnell Norm Thompson Richard Jeffery Helen Robinson Stuart McCutcheon
<b>Apologies:</b>	Franceska Banga Danny Chan
<b>In Attendance:</b>	Brett O'Riley (Chief Executive) Martin Fairweather (Chief Operating Officer) Barbara Imlach (Chief Financial Officer) Libby Nuth (Company Secretary)
<b>Public &amp; Media Attendance:</b>	N/A

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### Background

- A. David McConnell was appointed as Chairperson for the meeting.
- B. It was noted that the quorum (12.9 of the Constitution) is a majority of the directors and there currently being 7 directors, a quorum of directors was present. It was noted that each director had been given proper notice of the meeting.

### Meeting Business

#### 1. Apologies

Apologies were received from Franceska Banga and Danny Chan.

#### 2. Minutes of Previous Meetings and Open Action Tracker

The draft minutes of the meeting held on 28 August 2015 and the Open Action Tracker were discussed. The Board requested that the Commercial Sponsorships action be moved to the Confidential Action Tracker.

**Following the conclusion of discussions, the Board resolved that the minutes of the ATEED meeting held on 28 August 2015 be confirmed as a true and correct record.**

### 3. Register of Directors' Interests and Conflicts of Interests Declaration

David McConnell advised that the company in which he has an interest (McConnell Property Ltd) was no longer involved in the Request for Expression of Interest process for the Screen and Studio Infrastructure Precinct Project at Hobsonville.

The Chief Executive noted that he was not aware of any ATEED Management or Officers having any undeclared Conflicts of Interests in relation to any ATEED activities and/or events.

### 4. Chief Executive Review of September 2015

Brett O'Riley spoke to the Report.

**Following the conclusion of discussions, the Board resolved to receive the Chief Executive Review of September 2015.**

### 5. Finance Report, August 2015

Barbara Imlach spoke to the Report.

**Following the conclusion of discussions, the Board resolved to note the Finance Report for the period 31 August 2015.**

### 6. Closing the Meeting to the Public

It was resolved to exclude the public from the remainder of the meeting in accordance with paragraph 12.3 of the Company's constitution.

Resolutions in relation to the discussions around confidential items are recorded in the confidential section of these minutes and are not publicly available.

The Chairperson noted the open part of the meeting concluded at 12.30pm.

**SIGNED** by the Chairperson as an accurate record of the open part of the meeting:

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Chairman

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Date